Science Fair in a Box how to Invite a Participant
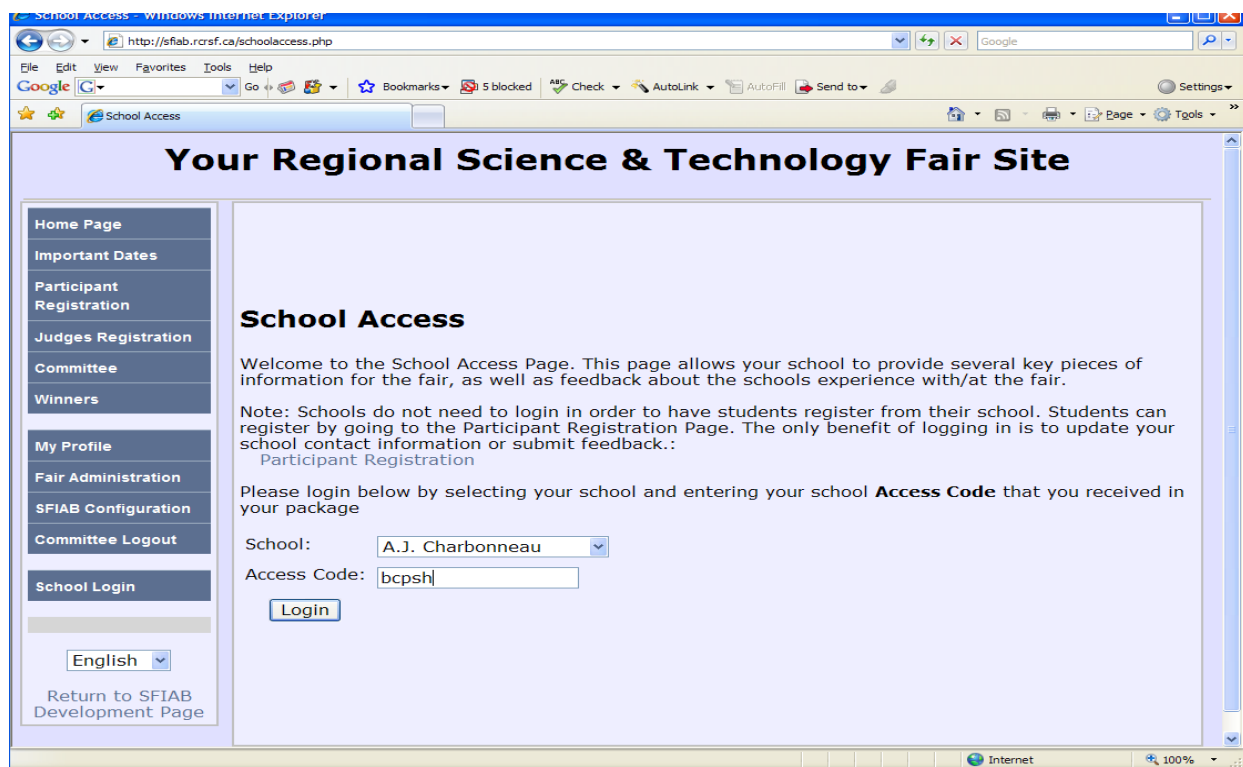
The main purpose of this type of registration is to provide a method of registration when the student does not have an Email address and or access to a computer other than at school. If the student has an Email address and access to a computer with internet access outside of the school it is recommended that the student us the Open Registration method. The instructions for this method of registration can be found in the "Register a Participant" document.

The teacher/school rep, or the science fair registrar, will invite you to participate in the Science Fair.

1. Collect the information you need by handing out the Invite Student form
2. At the science fair registration home page, click on *School Login*.
3. Choose the school from the drop down list, and enter the Access Code provided by the regional fair registrar. And click login

4. Click the *Participant Registrations Invitations* link.

5. Enter the information from the student invite document into the form and click the *Invite Participant* button. An Email address is not mandatory when inviting a student to participate in the fair but would be helpful when we need to contact the student. When a student address is not possible please enter the teachers email in the "Contact Email Address" section.

6. If a valid email address was used the system will send the registration number to the student's email address otherwise the teacher must provide the login information to the participant.

If you have any questions please contact your teacher or regional fair committee, you can also check the [Frequently Asked Questions Document](#)