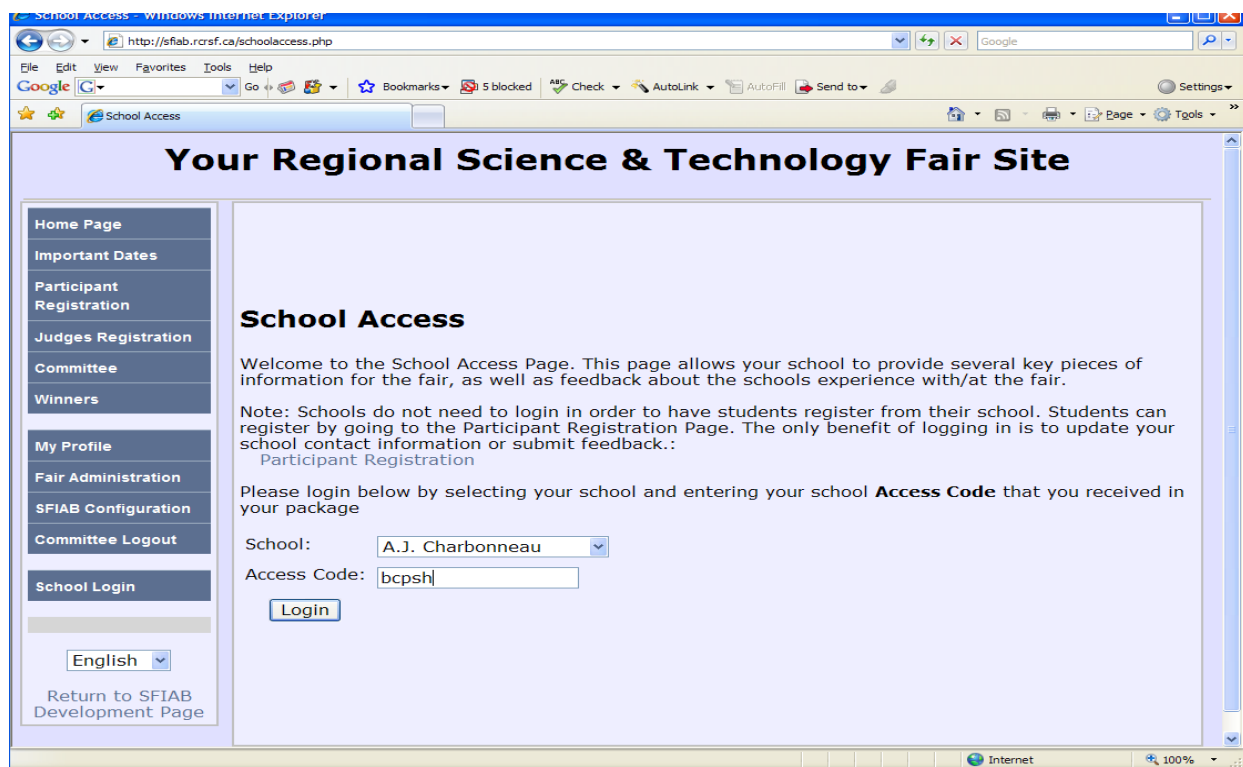


## Science Fair in a Box how to Invite a Participant

The main purpose of this type of registration is to provide a method of registration when the student does not have an Email address and or access to a computer other than at school. If the student has an Email address and access to a computer with internet access outside of the school it is recommended that the student use the Open Registration method. The instructions for this method of registration can be found in the “Register a Participant” document.

The teacher/school rep, or the science fair registrar, will invite you to participate in the Science Fair.

1. Collect the information you need by handing out the [Invite Student form](#)
2. At the science fair registration home page, click on *School Login*.
3. Choose the school from the drop down list, and enter the Access Code provided by the regional fair registrar. And click login



School Access - windows Internet Explorer  
http://sfiab.rcrsf.ca/schoolaccess.php

**Your Regional Science & Technology Fair Site**

**School Access**

Welcome to the School Access Page. This page allows your school to provide several key pieces of information for the fair, as well as feedback about the schools experience with/at the fair.

Note: Schools do not need to login in order to have students register from their school. Students can register by going to the Participant Registration Page. The only benefit of logging in is to update your school contact information or submit feedback.:  
Participant Registration

Please login below by selecting your school and entering your school **Access Code** that you received in your package

School:

Access Code:

English

Return to SFIAB Development Page

4. Click the *Participant Registrations Invitations* link.

The screenshot shows a web browser window titled "School Access - Windows Internet Explorer" with the URL "http://sfab.rcrsf.ca/schoolaccess.php". The page content is as follows:

- Judges Registration** (with sub-links: Committee, Winners)
- My Profile**
- Fair Administration**
- SFIAB Configuration**
- Committee Logout**
- School Access** (selected)
- School Logout**
- Language: English
- Return to SFIAB Development Page

**A.J. Charbonneau**  
**School Information**  
Please make sure your school contact information is correct, make any necessary changes:

School Name	<input type="text" value="A.J. Charbonneau"/>
Address	<input type="text" value="225 Baskin Dr. W., R.R.2"/>
City	<input type="text" value="Arnprior"/>
Province	<input type="text" value="Ontario"/>
Postalcode	<input type="text" value="K7S 3G8"/>
Phone Number	<input type="text" value="613-623-6512"/>
Fax Number	<input type="text"/>
Science Teacher	<input type="text"/>
Science Teacher Email	<input type="text"/>
Science Teacher Phone (if different than above)	<input type="text"/>

**Participant Registration Invitations**  
In order for your school's students to register for the fair, you must first invite them via email. Use the 'Participant Registration Invitations' link below to invite your students to the fair

[Participant Registration Invitations](#)

**School Feedback / Questions**  
We are always welcome to any feedback (both positive and constructive criticism!), or any questions you may have. Please use the following box to communicate with us!

5. Enter the information from the student invite document into the form and click the *Invite Participant* button. An Email address is not mandatory when inviting a student to participate in the fair but would be helpful when we need to contact the student. When a student address is not possible please enter the teachers email in the "Contact Email Address" section.



P.O. Box 936 Pembroke, Ontario K8A 7M5    www.rcrsf.ca    info@rcrsf.ca

**Renfrew County Regional Science & Technology Fair** Not Logged In

**School Participant Invitations**  
 << Return to school access main page

**The participant has been successfully invited**

In order for your school's students to register for the fair, you will need to invite them to register. Simply enter their email address below to invite them to register. **Important:** for group projects, only add one of the participants, that participant will then add the other group member (s) to the project

Student Email Address  Or unique username for student  
 Contact Email Address  Any emails that would normally go to the student, will also be sent to this address  
 Student First Name   
 Student Last Name   
 Grade

**Invited participants from your school**

Last Name	First Name	Email Address	Grade	Registration Number	Actions
Last	First	me / teacher@school.edu	7	464217	<input type="button" value="Login"/>

- If a valid email address was used the system will send the registration number to the student's email address otherwise the teacher must provide the login information to the participant.

**If you have any questions please contact your teacher or regional fair committee, you can also check the [Frequently Asked Questions Document](#)**